

**Minutes – March 27, 2023 [ZOOM Format]  
Friends of South Carolina Libraries (FOSCL)  
Quarterly Board Meeting, 2:00 p.m.**

***Prefatory Notes:*** Today’s meeting was initially scheduled for March 10, 2023. However, several Board members had scheduling conflicts or personal situations that required cancellation of the meeting. Therefore, the date was changed, and the original meeting agenda was revised.

Prior to this meeting a ***special Zoom “Planning Meeting”*** took place at 11:00 a.m., ***March 22***, to finalize arrangements, speakers, time allocations, and other agenda items for the Annual General Meeting in Aiken on April 29. Then, on ***March 31***, four days *after this meeting*, there was another special Zoom meeting to review applications for the 2023 Annual Awards.

Because results of the “Planning Meeting” resulted in the design of the actual program for the Annual Meeting, it seemed unnecessary to record the discussion in separate minutes. Also, given the confidential nature of the 2023 FOSCL Awards meeting and the fact that the results were sent promptly to Board members in a separate e-mail, there are no separate minutes for that meeting either.

**Present:** Kitty Spires, President; Maurice Cherry, Susie Faulconer, Libby Law, Terry Plumb, Helen Ann Rawlinson, Marlana White; Tiffany Hayes, State Library

**Absent:** Paul Dove, Jonathan Haupt, Sarah McMaster, Curtis Rogers, Prudence Taylor

**Call to Order:**

Kitty Spires called the meeting to order at 2:01 p.m .

**Approval of the Minutes:**

Susie Faulkner moved approval of the minutes from the previous Quarterly Board Meeting on Jan. 13, 2023; Libby Law seconded, and they were unanimously approved.

**Treasurer’s Report:**

Board members were delighted to learn that our **funding request to SC Humanities Council** was ***approved*** in the amount of **\$1500**, money which has already been received and deposited. Since funding will be used primarily for our Annual Conference, Marlana will submit a special report of the April 29 conference to the SC Humanities Council.

The bank account has been reconciled through Feb. 28, 2023, and shows a **current balance** available of **\$6814.13**. Using available information in QuickBooks, Libby and Marlena reviewed all financial statements, invoices, checks, deposits, etc. and determined that everything is in order through Dec. 31, 2022.

Marlena commented that completion of *Form 990*, request for **recertification of our 501(c)(3) status in South Carolina**, was relatively simple. Recertification required nothing more than submission of specific information on e-postcard and payment of a fee of \$51.85.

### **Membership Report & Membership Drive Updates:**

Marlena reports that as of today's meeting we have *72 members or member Groups* as follows:

**11 Friends**

**17 Friends Indeed!**

**11 Special Friends**

**33 Friends Groups**

Susie asked about the possibility of our *contacting Friends Groups*. Marlena will send an e-mail to see how many Board members would be willing to call or otherwise contact groups to assist with updating contact information. Kitty noted that once we have detailed membership information from Marlena, we will proceed to contact those who have not yet renewed, *politely* asking such questions as "Did you just forget to rejoin?" or "Is there a reason why you have not rejoined?" Libby asked as well if we need to make a *special effort to be in touch with those who have never joined*.

### **Awards:**

Board members were reminded that there will be another *special Zoom* meeting at **2:00 p.m. this Friday, March 31**, to make decisions on this year's **Annual FOSCL Awards**. Kitty urged everyone to take sufficient time to review all applications prior to the meeting. Marlena said that on Feb. 18 she had sent everyone a list of all nominees. Because a couple of Board members were not sure they had all the necessary information, Marlena will send it again.

### **Miscellaneous Items:**

Helen Ann volunteered to compare the FOSCL list of public library directors with the APLA list and provide needed changes to Marlena. Tiffany reported that the **APLA List is currently up to date** and is well done.

Our **By-Laws are now complete**, but they need some final editing. They will appear on our agenda for the Annual Conference, and current members present will vote on them at that time.

Marlena will provide a few printed copies for those who have not read them prior to the Conference.

Marlena urged all Board members to be sure that they have registered for the Annual Conference and to remember that members are eligible for a 10% discount if they use the special code: *Aiken2023*. [She reminded everyone to capitalize the “A” in “Aiken.”]

Kitty commented that she and Marlena will update the *FOSCL Grant information* before it is disseminated again.

**Adjournment:**

The meeting was adjourned at 3:10 p.m.

**Upcoming Events:**

<i>2:00 p.m., Friday, Mar. 31</i>	<i>Awards Review Meeting (Zoom)</i>
<i>Saturday, April 29</i>	<i>Annual FOSCL Meeting, Aiken County Public Library</i>
<i>2:00 p.m., Friday, June 9</i>	<i>Quarterly FOSCL Board Meeting</i>
<i>2:00 p.m., Friday, Oct. 13</i>	<i>Quarterly FOSCL Board Meeting</i>

**To-Do Items:**

**All:** *Review all applications for Annual Awards prior to this Friday’s special Zoom meeting at 2:00 p.m.*

*Let Marlena know if you are willing to assist in reaching out to Friends Groups to verify their contact information and membership status.*

**Helen Ann Rawlinson:** *Compare FOSCL list of public library directors with APLA list and notify Marlena of changes needed.*

**Respectfully submitted,**

**Maurice Cherry**  
**FOSCL Secretary**

**April 10, 2023**