

By-laws
Friend of South Carolina Libraries, Inc.

Article 1: Membership

Membership shall consist of three classes: individual membership, organizational membership and patron membership. Each membership is entitled to one vote.

Article II: Meetings

Section 1. The Executive Committee shall set the time and place of the annual meeting of the Association.

Section 2. Executive Committee meetings shall be held at the call of the president or upon written request of three members.

Section 3. At all meetings of the organization, a quorum for transaction of business shall consist of those members present.

Section 4. A quorum for transaction of business of the Executive Committee shall consist of those members present.

Section 5. ROBERTS RULES OF ORDER, latest revised edition, shall govern the parliamentary procedure of the organization.

Article III: Officers

Section 1. The officers of the organization shall be elected at the annual meeting for a term of two years. They shall assume office immediately following the annual meeting and continue to serve until their successors are elected.

Vacancies in office shall be filled by appointment by the president until the next regular election.

Section 2. The duties of the officers shall be as follows.

The President shall:

- a. Preside at all meetings.
- b. Appoint all committees and chairs.
- c. Serve, ex-officio, as member of any standing committee.
- d. Certify all bills approved by the organization.
- e. Authorize call for any special meeting.

- f. Prepare, with the assistance of the secretary, an agenda of specific items to be considered at each meeting of the organization.
- g. Prepare, with the assistance of the executive committee, a list of goals and objectives for the organization each year.
- h. Generally perform the duties of presiding officer.

The vice-president/president elect shall:

- a. Preside in the absence of the President.
- b. Perform duties as assigned by the President.
- c. Perform duties of the president when the president is unable to perform said duties.
- d. Serve as ex-officio member of the program committee.

The secretary shall:

- a. Keep a true and accurate account of all proceedings of the organization meetings.
- b. Sign and attest the minutes of each meeting.
- c. Maintain organizational archives.
- d. Handle official correspondence of the organization.
- e. Prepare an annual report for presentation to membership at the annual meeting.

The treasurer shall:

- a. Collect and expend all funds, securities and properties as authorized by the president.
- b. Maintain such bank accounts as authorized by the executive committee for transacting the business of the organization.
- c. Maintain the financial records of all business transactions of the organization.
- d. Prepare an annual financial report for presentation to membership at the annual meeting.

Article IV: Committees

Section 1. The organization shall have the following standing committees: Executive, Membership, and Program. (The president may appoint special committees as needed.)

Section 2. The president may appoint ad hoc committees as needed.

Article V: Dues

Section 1. The annual dues for individual, organizational, and (special) **patron** memberships shall be determined by the Executive Committee and approved by a majority vote of the membership present in any annual or special meeting. Only members whose dues are current shall exercise the rights of the organization.

Section 2. The membership year shall be on a calendar basis. All dues paid after October 1 and before January 1 of the next year shall be considered to have current membership status through the next succeeding year.

Article VI: Amendments

Amendments to these by-laws may be made at any meeting of the general membership by a two-thirds vote of those present, provided that copies of the proposed amendments have been given to all members at least ten days in advance.

Adopted April 21, 1989

Amended January 22, 1990

Amended September 19, 1999

Amended September 13, 2003

4/12/09

FRIENDS OF SOUTH CAROLINA LIBRARIES, INCORPORATED
CONSTITUTION

Article I. NAME

The name of this organization is Friends of South Carolina Libraries, Incorporated.

Article II. PURPOSE

- A. The purpose for which the corporation is organized are exclusively religious, charitable, scientific, literary and educational within the meaning of IRS 501(c) (3) or the corresponding provision of any future United States Internal Revenue Law.
- B. Notwithstanding any other provisions of these articles, this organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal income tax under IRC 501(c) (3) or the corresponding provision of any future United States Internal Revenue Law.

Article III. OBJECTIVES

The objectives of this organization shall be:

- A. To help foster, create, and support local friends of the library groups, and to provide a means for these groups to work together for the betterment of library service in the State of South Carolina.
- B. To assist in and support the development of programs for the extension and improvement of library services and resources in the State of South Carolina.
- C. To promote wider knowledge and use of libraries and the public which they serve.
- D. To foster closer relations between libraries and the public which they serve.
- E. To advocate financial support for all libraries in South Carolina.
- F. To support and promote improved library education in South Carolina.
- G. To support the Library Bill of Rights as promulgated by the American Library Association.

Article IV. MEMBERS

Any resident, group of residents, or corporation in the State of South Carolina interested in actively supporting the purposes of this organization may become a member of Friends of South Carolina Libraries, Inc., upon application, payment of dues, if any, and acceptance by the organization or its duly designated board of officers.